

Checklist: Notifying Social Media Sites

Facebook

- o **You will need the following items when deactivating an account:**
 - Proof of your authority, such as a power of attorney document, birth certificate, last will or testament, or your appointment as executor or administrator of the estate, and
 - A death certificate or other proof of death (obituary).
- o Go to <https://www.facebook.com/help>
- o Click on "Policies and Reporting" at the top of the page.
- o Click on "Managing a Deceased Person's Account".
- o Follow Facebook's instructions on contacting them about having a deceased person's account memorialized.

Twitter

- o Go to <https://help.twitter.com/forms/privacy>
- o Click on "I want to request the deactivation of a deceased or incapacitated person's account."
- o Fill out the form and submit to Twitter. Twitter will follow up after reviewing the report.

LinkedIn

- o Go to <https://www.linkedin.com/help/linkedin/ask/ts-rdmlp>
- o Fill in information about yourself and the decedent on the form.
- o Add a link to an obituary or related news article on the death.
- o Submit report.

Instagram

- o **You will need the following items when deactivating an account:**
 - You will need decedent's birth certificate and death certificate and your appointment as executor or administrator of the decedent's estate.
- o Go to <https://help.instagram.com/264154560391256/>
- o Select whether you want to memorialize or remove the account.
- o Fill out the online form and submit.

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Google and YouTube

- o **You will need the following items when deactivating an account:**
 - Scanned copy of your government-issued ID or driver's license
 - Scanned copy of the decedent's death certificate.
- o Go to <https://support.google.com/accounts/troubleshooter/6357590?hl=EN>
- o Click on "Close the account of a deceased user."
- o Fill in your information as well as the decedent's.
- o Submit.

Pinterest

- o **Email the following information to care@pinterest.com**
 - First and last name of the deceased
 - Username of the deceased's account
 - Email address of the deceased tied to the account
 - Copy of death certificate or obituary
 - Your full name
 - Verification of your relationship to the individual:
 - o Birth or marriage certificate
 - o Notarized proof of relation
 - o Mention in an obituary is sufficient

SnapChat

- o **You will need the following information to access this page:**
 - Username
 - Password
- o Login in to the user's account by [clicking here](#).
- o Follow the instructions to delete the account.